

COST Action CA15212

Action Title: Citizen Science to promote creativity, scientific literacy, and innovation throughout Europe

**Draft Agenda
Management Committee Meeting
Cesis, Latvia, Cēsis Vidzeme Concert Hall
From 4 June 2019 to 4 June 2019**

Time	Topic	Responsible person
9:00	1. Welcome to participants	Baiba Pruse as local host Katrin Vohland as Action Chair
	2. Verification of the presence of two-thirds of the Participating COST Countries or, if applicable, a quorum	Anne Land
	3. Adoption of agenda Selection of a note taker	Anne Land
	4. Approval of minutes and matters arising of last meeting	Anne Land
	5. Update from the Action Chair	Katrin Vohland
	a) Status of Action: start and end dates of Action, participating COST countries, participating NNC/ IPC institutions and Specific Organisations.	Katrin Vohland
	b) Short Term Scientific Missions (STSM): review of completed reports and new applications	Anne Land on behalf of Maria Attard
	6. Update from the Grant Holder: Action budget status	Katrin Vohland
	7. Update from the COST Association, if a representative is present	? COST Office
	8. Monitoring of the Action	? COST Office
9:30	9. Implementation of COST policies on:	
	a) Promotion of gender balance and Early Career Investigators (ECI)	Carole Paleco
	b) Inclusiveness and Excellence (see below list of Inclusiveness Target Countries)	Katrin Vohland
10:00	10. Follow-up of MoU objectives: progress report of working groups:	
	WG 1: Ensure scientific quality of Citizen Science	Bálint Balázs
	WG 2: Develop synergies with education	Laure Kloetzer

	WG 3: Improve society-science-policy interface	Sven Schade
	WG 4: Enhance the role of CS for civil society	Artemis Skarlatidou
	WG 5: Improve data standardization and interoperability	Luigi Ceccaroni
	WG 6: Overarching - Cross-WG-Synthesis and overarching measures	Josep Perello
	11. Scientific planning	Katrin Vohland
	a) Scientific strategy (MoU objectives, GP Goals, WG tasks and deliverables)	
	b) Action Budget Planning	
	c) Long-term planning (including anticipated locations and dates of future activities)	
	d) Dissemination planning (Publications and outreach activities)	
	12. Requests to join the Action from:	Katrin Vohland
	a) COST countries	
	b) Institutions in Near Neighbouring Countries, International Partner Countries, and/or Specific Organisations: EU agencies, European RTD Organisation, International Organisations	
	13. AOB	everybody
	14. Location and date of next meeting: Final Symposium	Roeland Samson
	15. Summary of MC decisions	Katrin Vohland and Anne Land
11:00	16. Closing	